

Minutes – BOD 7/13/22

<p>Minutes</p>	<p>BOD's Present: D. Gottmann, J. Swick, M. Cure, A. Richards, L. Charles, C. Halde</p> <p>KCCHSD Staff Present: B. Bogle, M. Conklin, D. Lorentz, H. Prideaux, K. Mulch, W. Krumtum</p> <p>Guests: C. McDaniels</p>			
<p>DATE: 7/13/22 Time: 5:00 pm</p>	<p>This meeting will be an in-person meeting</p> <p>257 15<sup>th</sup> St Burlington, CO 80807</p>			
<p>Agenda/Discussion Items</p>	<p>Person Reporting</p>	<p>Discussion</p>	<p>Action/Person Responsible</p>	<p>Allotted Minutes</p>
<p>Call to Order</p>	<p>K. Miltenberger, Chair</p>		<p>The meeting was called to order by the Vice Chair, D. Gottmann at 5:13 p.m.</p>	
<p>Approval of Agenda</p>	<p>K. Miltenberger, Chair</p>		<p>A motion was made by M. Cure and seconded by L. Charles to approve the agenda. The motion carried.</p>	
<p>Consent Agenda - Agenda Item 1. 6/8/22 Regular Minutes 2. Continuation of Emergency Declaration related to COVID-19 for 7/13/22 to 8/10/2022. 3. Continuation of Staffing Shortage Incentive 7/13/22 to 8/10/22.</p>	<p>K. Miltenberger, Chair</p>		<p>A motion was made by J. Swick and seconded by A. Richards to approve the consent agenda as presented. The motion carried.</p>	<p>5</p>
<p>Designation of Administrator of Accounts at Eastern Colorado Bank</p>	<p>D. Lorentz, CFO</p>	<p>C. McDaniels with Eastern Colorado Bank presented the designation of Administrator of Accounts for online access.</p>	<p>No action was taken.</p>	<p>10</p>



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Agenda/Discussion Items	Person Reporting	Discussion	Action/Person Responsible	Allotted Minutes
<ul style="list-style-type: none"> <li>• Capital Expenditures</li>   <li>• Medical Staff Bylaws Review</li> <li>• Governance Bylaws Review</li> </ul>		<p>Plazma and treadmill both have been rec'd and are up and running.</p> <p>Bylaws have been stalled at Hall and Render and B. Bogle will place a call to them this week for a status update.</p>		
<p>Committee Reports:</p> <ul style="list-style-type: none"> <li>- Quality – C. Halde</li>   <li>- Finance – M. Cure/D. Lorentz</li>   <li>- Governance – L. Charles/K. Mulch</li> </ul>	<p>Committee Chairs</p>	<p>C. Halde gave the Quality update. She discussed the upcoming online survey that will be distributed to patients in the community.</p> <p>M. Cure presented the report on Finance. The committee discussed using CD monies to payback Medicare Advance Payments.</p> <p>L. Charles discussed the walk in your shoes day with Board members. She also discussed Board members doing a letter to the editor for the different newspapers. A list of Dept will be sent out to start a sign-up sheet.</p>	<p>Informational</p>	<p>30</p>

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CFO Report	D. Lorentz, CFO	H. Prideaux the interim CFO presented the June financials. COH is 117 w/o COVID funds and 258 with COVID funds.	Informational	10
Financial Statement Audit Scope Letter	D. Lorentz, CFO	A copy of the letter from Angus/Zaacor and Assoc. was presented to the Board informed them of the Financial Audit.	Informational	5
DON Report	M. Conklin, DON	M. Conklin, interim DON discussed the following items: <ul style="list-style-type: none"> <li>- Nursing Leadership Structure</li> <li>- Nursing Recruitment and Retention</li> <li>- Staffing and Scheduling</li> <li>- Travelers</li> <li>- Nurse Leader Development</li> </ul>	Informational	10
Capital Expenditure Request – Ultrasound	B. Bogle, CEO	B. Bogle reported that the Ultrasound machine needed to be replaced. Four quotes were obtained. Two of those companies came to demo their equipment. Those quotes were presented to the Board.	A motion was made by A. Richards and seconded by J. Swick to approve the purchase of the Ultrasound from Canon for \$85,120. Motion carried.	10
CEO Report	B. Bogle, CEO	B. Bogle discussed the following: <ul style="list-style-type: none"> <li>- Employee Engagement Survey</li> <li>- Home Health/Hospice</li> <li>- Capital Expenditures</li> <li>- Compliance</li> </ul>	Informational	10

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		<ul style="list-style-type: none"> <li>- Marketing</li> <li>- Medical and Board Bylaws</li> <li>- Summer BBQ Picnic</li> <li>- Service Line Development</li> </ul> <p>B. Bogle also advised Board that we received the approval of our continuation of our Level IV Trauma Certification.</p>		
360 Assessment – Bryan Bogle	B. Bogle, CEO	<p>B. Bogle presented a summary of his 360 Assessment results. The areas for improvement were to become more visible in the community, hold staff accountable and ensure his/her team is aligned with the major goals of the organization.</p> <p>J. Neff suggested that an ad-hoc committee be put together to include 1-2 board member to assist B. Bogle in developing an action plan to address the areas which need improving. B. Bogle will reach out to K. Miltenberger for volunteers for this committee.</p>	Informational	10
Review of Meeting	L. Charles, Chair of Governance	L. Charles asked for feedback and none was given.	Informational	5

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Adjournment	K. Miltenberger, Chair		A motion was made by C. Halde and seconded by J. Swick to adjourn the meeting at 7:12 p.m. Motion carried.	
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Signed Cynthia Halde

Title Secretary

Date 8-10-22